



## Guide to the Florence and Jerry Vallen Faculty Papers

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## Summary Information

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<b>Repository:</b>	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
<b>Creator:</b>	Vallen, Jerry
<b>Contributor:</b>	Vallen, Florence, 1930-2017
<b>Title:</b>	Florence and Jerry Vallen Faculty Papers
<b>ID:</b>	UA-00100
<b>Date [inclusive]:</b>	1935 to 2017
<b>Physical Description:</b>	15.29 Cubic Feet (18 boxes, 2 oversized boxes, 2 unboxed items)
<b>Physical Description:</b>	14.42 Linear Feet
<b>Physical Description:</b>	44 Digital Files (0.0104 GB) PDF/A
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The Florence and Jerry Vallen Faculty Papers (approximately 1935-2017) are comprised of personal papers and research files for Florence and Jerry Vallen, the founding dean of the College of Hotel Administration at the University of Nevada, Las Vegas (UNLV). The collection includes research files and drafts for <i>In the Right Place</i> , which was co-authored by Florence and Jerry Vallen. The collection also includes research files and drafts for Jerry Vallen's book, <i>Check-In Check-Out</i> . Other materials in this collection are comprised primarily of awards commemorating Jerry Vallen for achievements with UNLV's College of Hotel Administration, press clippings, and photographic prints and slides taken by the Vallens on vacations in China and Williamsburg, Virginia.

### Preferred Citation

Florence and Jerry Vallen Faculty Papers, approximately 1935-2017. UA-00100. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada. <http://n2t.net/ark:/62930/f1139v>

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## Biographical Note

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Florence "Flossie" Vallen (born Florence Levinson) was born on November 21, 1930 in Philadelphia, Pennsylvania. Florence and Jerome moved from Ithaca, New York to Las Vegas, Nevada in June 1967. Florence created a non-profit charity "Friends of the Library" that helped fund public library programs in Las Vegas, Nevada. She also co-authored the book *In the Right Place* with her husband, Jerry. Florence and Jerry were honored at the annual Vallen Dinner of Distinction, an event hosted by the William F. Harrah College of Hospitality at UNLV that raises money for its academic programs. Florence Vallen passed away on May 31, 2017.

Jerry Vallen (born Jerome Jay Vallen) was born on October 2, 1928 in Philadelphia, Pennsylvania. Jerry received his B.S. from Cornell University in 1950, his M.Ed from St. Lawrence University in 1957, and his Ph.D from Cornell University in 1976. In June 1967, he and his wife, Florence, moved to Las Vegas, Nevada where he was hired by Nevada Southern University (now the University of Nevada, Las Vegas) to serve as dean for the newly created College of Hotel Administration. Jerry Vallen retired from UNLV in 1989 after twenty-two years of serving as dean and was promoted to Dean Emeritus. Jerry Vallen passed away on July 30, 2020.

### Sources:

University of Nevada, Las Vegas. "The Man Who Started it All." Last modified August 03, 2020. <https://www.unlv.edu/news/article/man-who-started-it-all>.

*Las Vegas Review-Journal*. "Mr. Hospitality." Last modified September 12, 1999.

Florence Vallen Obituary. Last modified June 2017. <https://obits.reviewjournal.com/obituaries/lvrj/obituary.aspx?n=florence-vallen&pid=185700889>.

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## Scope and Contents Note

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The Florence and Jerry Vallen Faculty Papers (approximately 1935-2017) are comprised of personal papers and research files for Florence and Jerry Vallen, the founding dean of the College of Hotel Administration at the University of Nevada, Las Vegas (UNLV). The collection includes research files and drafts for *In the Right Place*, which was co-authored by Florence and Jerry Vallen. The collection also includes research files and drafts for Jerry Vallen's book, *Check-In Check-Out*. Other materials in this collection are comprised primarily of awards commemorating Jerry Vallen for achievements with UNLV's College of Hotel Administration, press clippings, and photographic prints and slides taken by the Vallens on vacations in China and Williamsburg, Virginia.

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## Arrangement

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Materials remain as they were received.

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## Administrative Information

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### Access Note

Collection is open for research. Arrangements must be made in advance to access digital files; please contact UNLV Special Collections and Archives for additional information.

### Publication Rights

This material is made available to facilitate private study, scholarship, or research. Although the majority of the material contained in this collection was created and is owned by UNLV, some materials may be protected by copyright, trademark, privacy, publicity rights, or other interests not owned by the University. Users are responsible for determining whether permissions are necessary from rights owners for any intended use and for obtaining all required permissions. Acknowledgement of the UNLV University Libraries is requested. For more information, please see the UNLV Special Collections policies on [reproductions and use](#) or contact us at [special.collections@unlv.edu](mailto:special.collections@unlv.edu).

### Acquisition Note

Materials were periodically transferred to the University Libraries Special Collections and Archives; accession number 2020-012. Also in 2020, materials were donated by Rebecca Gabriele; accession number 2020-108.

### Processing Note

These records have been minimally processed. In 2020, Joseph Puentes, Mary Anilao, and Tammi Kim reboxed the collection and created the finding aid in ArchivesSpace. Tammi Kim and Joseph Puentes transferred files from two 3.25" floppy disks and converted .DOC files to PDF/A. Other files in .WPD format were not converted. The materials from the 2020 addition are unprocessed. Tammi Kim reboxed the collection and updated the finding aid in ArchivesSpace. No further work has been performed on these materials.

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## Related Materials

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### Related Collections

The following resources may provide additional information related to the materials in this collection:

Vallen, Jerome. Interview, 2007 October 02. OH-02160. Transcript. Oral History Research Center, Special Collections and Archives, University of Nevada, Las Vegas. Las Vegas, Nevada.

Vallen, Jerry J, and Vallen, Florence L. *The Right Place: An Anecdotal History of the College of Hotel Administration, University of Nevada Las Vegas*. Las Vegas, NV: Stephens Press, 2005. LD3745 .V35 2005

UNLV University Libraries Menu Collection, 1852-2010. MS-00436. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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## Names and Subjects

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- Hotel management
- Manuscript preparation
- Deans (Education)

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## Collection Inventory

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Title/Description	Containers
Oral history interviews for <i>The Right Place</i> : transcripts, 1999 to 2002 (UA_00100_001-002)	box 01
Physical Description: 44 Digital Files	box 02
	digital file 00
National Restaurant Association reports and hospitality education pamphlet, 1964 to 1975	box 02
	box 03
National Restaurant Association and American Hotel Institute reports and <i>The Right Place</i> chapter 1-10 drafts, 1959 to 2000	box 03

Oral history interviews for <i>The Right Place</i> : mini audio cassette tapes, 1998 to 2002	box 04
Physical Description: 49 Audio Cassettes	
2020 addition, approximately 1935 to 2017	
Personal papers, approximately 1950 to 2017	
Awards commemorating Jerry Vallen's accomplishments as the founding Dean of the Hotel Administration College (now known as the William F. Harrah College of Hospitality) at UNLV. Photographic prints and slides of trips taken by Florence and Jerry Vallen when they went on vacation to locations such as China and Williamsburg, Virginia and their passports. Invitations to events and press clippings for the Vallen Dinner of Distinction hosted by the William F. Harrah College of Hospitality. Two awards presented to Jerry Vallen during the annual UNLVino event sponsored by the William F. Harrah College of Hospitality, approximately 1950 to 2017	box 08
	box 09
	box 10
	oversized
	box 13
	box 14
	oversized
	box 16
	box 17
	box 19
	item 22
Faculty and research papers, approximately 1935 to 2009	
Notes and case studies used in Jerry Vallen's research. Records include course materials used by Vallen for seminars at UNLV and the University of Alberta. Various editions of Vallen's publications including <i>In the Right Place</i> and <i>Check-In Check-Out</i> , approximately 1935 to 2009	box 05
	box 07
	box 11
	box 12
	box 15
	box 20
	box 21